



# THE FRIENDS OF HORSTED VALLEY

*Protecting the Medway Smile*

## MEMBERSHIP APPLICATION/RENEWAL and GIFT AID DECLARATION

Please complete in CAPITALS and return, with subscription, to:

**The Secretary, FHV Secretary, 30 Horsted Way, Rochester, ME1 2XY**

Phone: 01634 400395

E-mail: [horsted.valley@gmail.com](mailto:horsted.valley@gmail.com)

Website: [www.fhv.btck.co.uk](http://www.fhv.btck.co.uk)

**I wish to join/renew membership of The Friends of Horsted Valley and agree to be bound by its Constitution and Rules.** (*Tick the membership category you require*):

Individual Member (18 and over):    **£2 per calendar year**    ☐    **£5 for three years**    ☐

Corporate Member:    **£25 per calendar year**    ☐    **£100 for five years**    ☐

Junior Member (under 18) with parental/guardian permission:    **Free**    ☐    **DOB** .....

I agree that my details given below may be held on computer systems for Membership Register purposes only. *The Friends of Horsted Valley complies fully with the Data Protection Act (1998). We will not pass your details to any other person or organisation without your permission.*

**Title** ..... **Forename or Initials** ..... **Surname** .....

**Position** (Corporate Members) .....

**Address** .....

**Post Code** ..... **Telephone No** .....

**Mobile No** ..... **E-Mail Address** .....

**Signed** ..... **Date** .....

I enclose cash/cheque for £ ..... (Make cheques payable to "The Friends of Horsted Valley")

*NB: The membership year runs from 1 January to 31 December. Renewal subscriptions are due on 1 January. New members joining after 30 September do not have to pay a subscription for the following year.*

If you can assist the FHV in any way (e.g. helping with distribution of Newsletters) or have a particular area of expertise, please give details below:

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**Please sign the Gift Aid Declaration if you qualify** (see notes on page 2)

### **GIFT AID DECLARATION**

I wish The Friends of Horsted Valley to treat all donations and subscriptions I have made in the past four years (but not before 27 October 2011), and will make from the date of this Declaration as Gift Aid donations until I notify the Friends otherwise.

I pay/have paid Income Tax or Capital Gains Tax at least equal to the amount of tax reclaimed.

**Signed** ..... **Date** .....

*The Friends of Horsted Valley is a Charity registered with HM Revenue and Customs (HMRC).*

## Gift Aid - Your Questions Answered

### ***What is Gift Aid?***

A method of allowing charities (including the Friends) to increase their income by reclaiming any tax that you have already paid on your subscription or donation. **It is currently worth £2.50 to the Friends for every £10 donation or subscription paid.**

### ***What is a Gift Aid Declaration?***

A simple statement (page 1) which you sign to allow the Friends to claim back any tax you have already paid on your subscription or donation, backdated for up to four tax years.

### ***Who qualifies to complete a Gift Aid Declaration?***

**Any individual who is a UK taxpayer** (i.e. pays any Income Tax or Capital Gains Tax). **You do not need to pay a tax bill or fill in a Tax Return to be a taxpayer.** Tax deducted at source from pay, pension, building society or bank interest (if you have not claimed income tax exemption), dividends etc all counts.

You **must** tell the Friends if, in any tax year, the tax you pay does not cover the tax reclaimed (e.g. if you pay no tax at all).

Sole Traders and Partnerships may also make Gift Aid declarations (subject to certain conditions).

Companies may not make Gift Aid Declarations, but may claim Corporation Tax relief on gifts to charities.

### ***Will I have to make entries on a Tax Return?***

**Only if you fill in a Tax Return already.** There is no extra tax to pay, and if you pay tax at higher rates you may reclaim a tax rebate for yourself.

### ***Will you have to give my name to HMRC?***

**No.** Subscriptions or donations under £10 will not be individually identified; however HMRC does have the right to inspect the Gift Aid Declarations.

### ***May I complete Gift Aid declarations to several different charities?***

**Yes,** provided the tax you pay covers the tax reclaimed on **all** your donations or subscriptions. At the current tax rate of 20% the tax reclaimed is 25% (due to *grossing up*), so if your Gift-Aided donations or subscriptions total £100 in any tax year (6 April to 5 April), you would have to pay at least £25 tax in that year.

### ***What if I have any queries?***

Contact the Hon Treasurer or Hon Secretary who will try to answer them.

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FOR OFFICIAL USE ONLY

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### **RECEIPT**

Received from ..... the sum of £ ..... cash/cheque in payment of:

Individual membership for year(s) ..... Corporate membership for year(s) .....

Junior membership (date of birth) ..... for year(s) .....

Signed ..... Hon Treasurer/Secretary/Committee Member Date .....

**NB: Please advise the Secretary of any change to your personal details (e.g. address).**

***The FHV Secretary, 30 Horsted Way, Rochester, ME1 2XY Phone: 01634 400395***

***E-mail: horsted.valley@gmail.com Website: www.fhv.btck.co.uk***